



Estate Services

**CONSIGNMENT CONTRACT**

Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2023 for the sole purpose of consignment, by and between **Frank Hall Estate Services LTD.** (hereafter referred to as “Frank Hall ES”, “we”, and “our”)

and \_\_\_\_\_ (hereafter referred to as the “Client”) who hereby warrants that he/she is the legal owner of the property or is the Personal Representative of an estate (hereafter referred to as the “Client”).

**STATUTORY DECLARATION**

To wit: I, \_\_\_\_\_ residing in \_\_\_\_\_ in the province of \_\_\_\_\_

**DO SOLEMNLY DECLARE THAT**

- 1. The personal information I provided for the purposes of this contract is true and correct.
- 2. I am the owner/agent of the item(s) listed on the Frank Hall ES Intake Form.
- 3. The listed item(s) is not subject to any mortgage, charge, lien, or encumbrance.
- 4. I have listed said item(s) with Frank Hall ES of the city of Calgary, in the province of Alberta, and that this declaration is furnished to them pursuant to the provisions of the “Consumer Protection Act, Part 12”.
- 5. I have read and agree to the Terms and Conditions outlined in this Contract.

**DECLARED BEFORE ME**

In the city of \_\_\_\_\_, in the province of Alberta, on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Client Signature: \_\_\_\_\_ Client Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I give permission to Frank Hall Estate Services to use my name in any advertisement \_\_\_\_\_

\_\_\_\_\_  
A Commissioner for Oaths in the province of Alberta, Commission expires: \_\_\_\_\_

## TERMS AND CONDITIONS

### 1. Services We Will Provide:

- a. **Organization:** Frank Hall ES will organize, arrange, display, photograph, and post online all items to be sold. If, during that process, Frank Hall ES encounters items that appear to be of especially sentimental value, or we encounter especially valuable items that were previously not disclosed to us, we will consult with you to our best effort.
- b. **Client Participation:** It is preferred that the Client not be on premises during sale/viewing days. We understand this to be a sensitive time for all family members involved and being present often creates an uncomfortable atmosphere for potential customers, which directly results in less sales. As well, the Client swears to not place bids on any items that they have consigned to us or ask others to bid on their behalf.
- c. **Pricing:** We will determine and set the selling price of all items by way of “fair market value” and liquidation pricing, and by using the best discretion on selling price trends and/or estimates for online sales. All items shall be sold “AS IS” and without warranty of any kind, whether express or implied.
- d. **Advertising:** We will arrange for appropriate advertisements to appear in the appropriate media outlets regarding your sale.
- e. **Conduct of Sale:** Frank Hall ES will conduct the sale in a professional and efficient manner. To assist with the sale, we may hire consultants as needed from a pool of honest, experienced, and reliable individuals familiar to us and the integrity we demand for our services. Unless you instruct us otherwise, we will conduct the sale with (2) objectives, namely:
  - i. **To sell every available item;** and
  - ii. **To maximize the proceeds from the sale**
- f. **Disposal of Unsold Items:**
  - i. In the event of any items being unsold, they will be available for pick up immediately following the closing day of the sale (example; if the auction ends on a Sunday evening, unsold items are to be remanded back to the Client on the following Monday or Tuesday).
  - ii. We may request the Client’s permission to try unsold items in a later sale, in which case we will arrange handling and storage until such time as their sale.
  - iii. Any unwanted items will be donated to a charitable organization of our choosing on your behalf within (4) business days following the sale close.
- g. **Records, Receipts, and Payments:** Within (10) business days after the conclusion of the sale we will make available to the Client a printed summary of sale results showing the gross sale proceeds, itemized fees deducted, and the net proceeds distributable to the Client. Cheques are normally prepared and mailed out (10) business days following the sale, less expenses, payable to the Client.
- h. **Payment Accepted:** All purchases can be paid by either cash, cheque, e-transfer, Visa, or MasterCard.

### 2. Fees and Expenses:

- a. Online sales are charged a 30% commission of the hammer (sold) price plus GST. If any items are to be excluded from the 30% commission, they will be listed separately with the agreed upon rate.
- b. All lots will be charged a \$35.00 CAD handling and photography fee, to be either:
  - i. taken out of the commission, or
  - ii. charged to the Client in the event the commission value is less than \$35.00 CAD, or
  - iii. charged to the Client in the case of an unsold item.
- c. If a sale/lot requires extra services (see Section 1-e), we may perform work with the Clients prior permission, with the cost to be deducted from the Clients proceeds. Services rendered that are less than 20% of the estimated median value of the lot will be performed and charged at the discretion of Frank Hall EA. Any services that exceed the aforementioned value will be communicated to the Client prior to action.

### 3. Termination of this Agreement:

This agreement may be terminated by either party for any reason at any time prior to the auction bidding commencement. If we terminate the agreement, we will not be entitled to any compensation unless the Client has agreed otherwise. If the Client terminates the agreement, the Client shall pay Frank Hall ES for all services provided prior to the moment the Client notified Frank Hall ES of the termination at the following rates: \$175.00/hour administrative cost, \$50.00/hour all other personnel. In that event, we will provide the Client with an itemized list of the personnel engaged and the hours charged.

- a. **Integrity Clause:** If, during the bidding cycle of an auction, the Client removes a lot from Frank Hall ES, they agree to pay the agreed upon commission rate of the median value price of that lot, or of the next winning bid, whichever is higher to Frank Hall ES.

### 4. Insurance:

The Client is responsible for insuring their items for consignment up to the date of the sale.

### 5. If any provisions of this Contract should later be deemed invalid or unenforceable, the balance of this Contract shall remain in full force and effect.

#201, 5240 – 1A St. SE CALGARY, AB, T2H 1J1

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